Alaska Air Group Matching Funds Request

STEPS NEEDED FOR AAG MATCHING FUNDS DONATION

Login to Alaskasworld or Onyourhorizon

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Career / Training Career & Hiring Center Learning & Organizational Development Technology University	Company App Store App Hangar Programs and events Culture, Programs and Events	Support Emergency Preparedness Emergency Response Guide CARE Team CIRP Team	Outlook email Email signature generator Outlook web access Collaboration
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Navigate to the Community Involvement link. Select Employee Resources on Alaskasworld and the link is available on the Onyourhorizon homepage.

If this is your first time logging in you must verify your account. If you are returning or once verified you will see this page.



Enter and search for Oregon Tour de Cure. When the list appears select "ADD" and you will receive the charity verification on the right.

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	Search for the cause you donated to and	would like to receive a match.	tent. Explore Causes. International Projects	Request a Match
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	OREGON/SW WASHINGTON TOUR DE CURE via AMERICAN DIABETES ASSOCIATION Portland, Oregon, United States	+ Add	asterisk * are required.	
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	ADA - PHOENIX TOUR DE CURE via AMERICAN DIABETES ASSOCIATION	+ Add	Your Estima	ed Match in USD

Enter the amount of the requested match. In most cases the estimated match will be the same. Also select the date the donation was made not the date of the matching request.

	Eligible for matching
	oregon tour de cure Search
ails	Donation Amount in USD*
	125.00 ×
	Your Estimated Match in USD
	\$125.00
	Donation Date (YYYY-MM-DD) *
Receipt	I have a PDF, document or scanned image of my original donation receipt Upload your PDF, document, or scanned image of your original donation receipt by clicking the button below.
	Upload
	Receipt Number *

Locate the receipt number from the charity. You should have received an email receipt. If you need access to your Tour de Cure receipt your recipient can obtain a duplicate for you from their Tour de Cure homepage. Contact your recipient and they can forward a PDF. Matching funds will not be available without a receipt.



Save the PDF receipt to the computer. Select "Upload" on the Community Involvement site. Navigate to the receipt in the new window. Select the file with a double click or "Open."

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Donation Date (YYY-MM-DD) * 2017-07-17	
I have a PDF, document or scanned image of my original donation receipt Uplast your PDI, document, or scanned mage of your original docution receipt by dicking the button intervention.	
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Complete the "Comments for Administrator" and "Comments for Charity" with information directing the funds to the local ADA office on the rider's behalf. Please use the text below to direct the funds to your recipient. AAG/Benevity only directs the funds to the national office. This step is critical to ensuring the funds are available locally.

Add Comments (Optional)	<section-header><text><text><text><text><text><text><text></text></text></text></text></text></text></text></section-header>	ext xt

The Community Involvement site will offer a final confirmation. If it all looks good select "Submit Match Request." An on screen transaction report will be displayed and the match is being processed.



Once approved the Community Involvement Administrator will email confirmation to the donor. Please forward that email to the team member who will then forward it to our ADA office for tracking.



Thank you for your donation and matching gift contribution! Please also remember during tax time that the ADA is a qualifying 501(c)3 organization and your personal gift is tax deductible!

